

COVID 19 Exposure Control, Mitigation, and Recovery Plan for

St John's Preschool, Kirkland, WA

The following policies and procedures for St John's Preschool are for the 2021-2022 school year in response to the COVID 19 pandemic. The procedures have been developed taking into consideration the directives of the local, state, federal and CDC health authorities along with the local and state public school systems.

General Guidance

- A Consent/Waiver will be signed by each family prior to attending preschool and kept on file at the preschool. (See attached).
 - I acknowledge that I have read the policies and procedures plan and fully understand St John's Preschool policies, guidelines, and best practices as they relate to COVID 19.
 - I acknowledge that my family and I are not currently sick, nor have we had any of the following symptoms in the last 72 hours, prior to scheduled school day:
 - Fever of 100.4°F or higher, cough, shortness of breath, difficulty breathing, sore throat or chills
 - Vomiting, nausea, diarrhea, muscle or body aches, congestion, runny nose not related to seasonal allergies, unusual fatigue
 - New loss of taste or smell
 - I acknowledge that my child has not received any fever reducing medications before coming to preschool.
 - Going forward, I will notify St John's Preschool if anyone in my family or anyone that we knowingly come in contact with, experiences any of the above symptoms. I agree to keep my child home if anyone in my family has had any of the above symptoms in the last 72 hours, prior to scheduled school day.
 - I also acknowledge that my family and I have not been in contact with anyone with a suspected or confirmed case of COVID 19 in the last 14 days, nor have we been directed by medical personnel to quarantine or avoid public contact in the last 14 days, prior to scheduled school day.
- Staff will be trained and informed about COVID 19 symptoms. See Training Addendum.
- Staff will be trained on and implement cleaning procedures of facility and all frequently touched surfaces daily. See Training Addendum.
- Staff will be trained on good hygiene behaviors, hand washing procedures and practice those with students. See Training Addendum.
- PPE-Disposable masks/Reusable Face Shield and gloves will be provided for all staff. Staff may also provide their own cloth masks.
- Activities that would usually be a large gathering have been put back on the calendar, but will be assessed on a case by case basis as the activity draws near. (example: Winter Music Program, Dad's Nights, etc.) All activities/field trips will be assessed individually.
- Physical distancing will be practiced in all areas. Congestion will be reduced in hallways.
- Attendance of students and staff will be monitored and recorded daily and kept on file at the preschool.
- Tuition payment will be accepted via delivery in child's red school bag, mail or over the phone, to reduce the amount of people entering the preschool building.
- Anyone who, either at home or at school, shows COVID 19 symptoms will not be permitted to attend the preschool.

Drop-Off and Pick-Up Procedures

- Students and parents will remain in vehicles until school doors are unlocked. (5 minutes prior to scheduled class start time)
- One parent/adult will walk with the student to the exterior classroom door.
- Students will be asked to wash hands and have temperature taken prior to coming to preschool.
- Please practice physical distancing, while waiting for doors to open.
- Students will enter each classroom from the classroom specific exterior door, parents will not enter with children.
- Students will have their temperature taken upon arrival with a contactless thermometer and will not be permitted to enter if a temperature of 100.4°F or higher is registered.
- Students will sanitize hands upon arrival with hand sanitizer.
- All belongings, preschool bag, coat etc., will be kept in their individual cubby.
- Students will be picked up at the end of class at the exterior door to each classroom.

Classroom Procedures

- Same classes will be kept together with the same teachers. Classes will have limited to no contact with other classes.
- Outdoor playground will accommodate only one class at a time.
- Physical distancing will be practiced in all areas.
- Items from home will not be brought into classrooms.
- Limited number of toys will be available and will be cleaned and sanitized each day.
- Classrooms will be cleaned each day and carpets will be vacuumed.
- Baking and food related projects will not be permitted.
- Shared teaching materials will be cleaned often and after use.
- Classrooms are specific to one class of students and will not be shared by any other classes, during their scheduled class time.
- Shared hand washing tubs for students will not be used in the classrooms, students will use the restroom sinks for all hand washing.
- Stuffed animals, pillows, blankets and similar have been removed from classrooms.

Food Related Procedures

- Snacks will be prepared by staff wearing a mask and gloves.
- Snacks will be served on disposable plates/napkins and water will be served in disposable cups.
- Students eating in the same area will be spaced out to reduce risk.

Parent/Guardian Expectations

- Full transparency regarding health of children and immediate family will be required. See Consent/Waiver for expectations:
- Parents must provide a reliable phone number where they can be reached, or receive a message, at all times, in the event the preschool needs to contact them urgently.

Procedure- If Someone Develops Signs of COVID 19 On-Site

- Anyone who develops symptoms of COVID 19 while off-site, will not be permitted to attend the preschool. Communication between all parties, including health officials will be imperative to determine when it is safe for the individual to return to the preschool.
- Anyone who develops symptoms of COVID 19 while on-site, at the preschool, will immediately be separated from others and will be kept comfortable until the sick person can go home.
 - The area where the sick person was will be thoroughly cleaned and sanitized immediately.
 - Communication between all parties, including health officials will be imperative to determine when it is safe for the individual to return to the preschool.
- Anyone who tests positive for COVID 19 and anyone they were in contact with would need to be quarantined for 14 days. Cases will be reported to King County Public Health.